

YEAR 2014-2015 PRESERVATION PROJECT APPLICATION

The completed application form must be submitted with a cover letter signed by an authorized representative of the applicant certifying that the Allocation Guide has been read. Attach supplemental sheets coded to the appropriate questions if needed. If you need assistance, call the, SD SHPO at 605-773-3458. Applications must be completed in correct format and typed.

Project: Rapid City Historic Preservation Commission

Location of Project Area: Rapid City, South Dakota

Project Manager:

Sarah Hanzel
300 Sixth Street
Rapid City, SD, 57701

Applicant Name and Address:

Rapid City Historic Preservation Commission
300 Sixth Street
Rapid City, SD, 57701

Telephone: (605) 394 - 4120 ext. 2340

Email: sarah.hanzel@rcgov.org

2014-15 Federal Amount Requested: Basic = \$ 2,000.00 Supplemental = \$34,000

Project Products: The Commission proposes to use 2014-15 Federal Grant funds for three Project Products. The highest priority is placed on the continuation of the West Boulevard Historic District Resurvey. Second, the Commission will promote and conduct an educational program. Third, Historic Preservation Commission Members and City staff will participate in training which continues their own knowledge in Historic Preservation matters.

PROJECT SUMMARY:

West Boulevard Historic District Resurvey

The West Boulevard Historic District in Rapid City was added to the National Register in 1974 and received a boundary increase in 1995. It has been almost twenty years since this area was last surveyed. A resurvey will greatly improve the ability of the Commission to make recommendations on projects in the District. As such, this project has high priority in this grant proposal.

Phase I of the project is currently being performed and will result in a cost estimate and implementation plan for the remaining phases. The estimate and plans for the remaining

phases will be available by May 2, 2014. The Commission anticipates that the next phases to occur will result in 1) a reconnaissance level survey, 2) an update to the SHPO online database, and 3) a final survey report. The exact scope of these future phases, and the time period in which they are executed, will be determined by the amount of funds allocated to this project.

The City originally anticipated a multi-year approach to complete this survey; however, Planning Staff has submitted a funding request for City of Rapid City FY 2015 Budget to complete the survey in a more direct manner. The budget request identified a need for up to \$30,000 to complete phases 2 – 4 of the project in the immediate future to be used as match for grant funding.

Professionals who meet the Department of Interior Qualification Standards will be completing the work for each phase in conformance with the specifications in the South Dakota Historic Resource Manual, 2006.

Educational Program

Training Sessions

This program will create a “lecture series” program for the community in order to provide pertinent information for a wide range of individuals including residential and commercial property owners, licensed contractors, realtors, and building supply vendors/sales representatives. These sessions will help increase public awareness and recognition of historic preservation in Rapid City.

Funding will be used to plan and implement up to four (4) training sessions to be held throughout the year. Potential topics include “The 11.1 Review Process in Rapid City” “Best Practices for Repair/Replacement of Windows and Siding” “An Architectural History of Rapid City” and “How to Benefit from State and Federal Tax Credits.” The actual schedule and format will depend on available funds.

It is anticipated that sessions will last between one (1) and three (3) hours each. The Building Services Division of the City has confirmed that these training sessions will qualify as continuing education credits for contractors.

West Boulevard Festival

Each year, the West Boulevard Festival draws thousands of people from the historic neighborhood to Wilson Park. The Commission is investigating opportunities to partner with craft vendors who attend this event as a way to share information about neighborhood historic character and the 11.1 Review process.

Personnel Training

In order to stay current on historic preservation methodologies, train new Commission members, and comply with the requirements of the Certified Local Governments Agreement, the Commission members shall participate in training sessions offered at the local, regional, State and National (if applicable) level. This element of the 2014-15

Grant program will be achieved using the Basic Allocation award. Opportunities for personnel training include:

- State CLG Conference
- Deadwood Activities
- State History Conference
- Additional opportunities such as Bob Yapp training sessions, as they become available.

TENTATIVE SCHEDULE.

West Boulevard Resurvey Phases 2 – 4: The Commission will initiate the project in June 2014 with the release of an RFP (or contract extension with current consultant) and complete it by May 31, 2015.

Public Outreach and Education: The Wilson Park Festival takes place in June of 2015. The Commission will establish plans for the lecture series training sessions in July, coordinate the training session to be held throughout the year with the last one occurring in May of 2015 as part of Preservation Month activities.

Personnel Training: Training events for personnel will be completed before May 31, 2015

COST ESTIMATES: List major categories of work involved and the estimated cost of each, using the major budget heading cited in the Allocation Guide. **Divide into Federal/Match columns.** Federal share should be matched dollar for dollar of the total project costs. Make a separate budget for the Basic and the Supplemental Funds.

COST ESTIMATES

BASIC ALLOCATION BUDGET

Salaries/Benefits

	Federal	Match	Total
Planner I		\$400	
Administrative Assistant		\$400	
Legal		\$400	
Program Administration		\$400	
HPC @ Volunteer Rate		\$400	
HPC @ Professional Rate		\$0	
Postage, Program Administration/Supplies	\$1,725		
Memberships	\$275		
Totals	\$2,000	\$2,000	\$4,000

MATCH:

Donor:	<u>City</u>	<u>HPC</u>
Source:	Operating Funds	Services
In-Kind:	Cash**	Volunteer
Amount:	\$1,600	\$400

SUPPLEMENTAL ALLOCATION BUDGET

Salaries/Benefits

	Federal	Match	Total
Planner I		\$10,700	
Administrative Assistant		\$5,600	
Legal		\$1,700	
Program Administration		\$4,400	
HPC @ Volunteer Rate		\$8,400	
HPC @ Professional Rate		\$4,100	
West Boulevard Historic District Resurvey	\$30,000.00		
Public Education Program	\$2,000.00		
Personnel Training*	\$2,000.00		
Totals	\$34,000.00	\$34,900	\$68,900

MATCH:

Donor:	City	HPC
Source:	Operating Funds	Services
In-Kind:	**Cash	Volunteer
Amount:	\$22,400	\$12,500

* Note: A cash match is not required for this training

** Note: This cash match is made up of City Staff time

I certify that the information contained in this application is true and correct to the best of my knowledge, and that I am the duly authorized representative of the applicant. I have read the Allocation Guide and am familiar with all terms and conditions set forth therein. Attached are necessary resumes of project personnel and the completed copies of the Assurances and Debarment and Suspension Certification forms.

Dated:

Sarah Hanzel

3/31/14

Project Manager's Signature